

## CCHS School Council Meeting Minutes

March 2, 2022 at 5:30pm

1. **Call to Order:** 5:32pm
2. **Attendance:** Amber Puzey, Amber Rhodes, Carmen Pelletier, John Seaman, Dakota Mattson, Donna Bertschy, Fernanda Eisler, Jade Oldfield, Leanne Hellman, Lorelei Bexte, Louise Schmitt, Sue MacDonald, Heather Jackson, Don Monts, Christina Richmond, Cassi James, Kim Watters.
3. **Approval of Minutes:** Amber Puzey moved that the minutes be adopted as circulated (with corrections, if needed). Donna Bertschy seconded.
4. **Additions to the Agenda:** None
5. **Old Business**
  1. Revising our student recognition program: Leanne would like to see the Honour Roll program continue. John Seaman asked if each course was weighted equally. Leanne answered with yes! She would like to see awards ceremonies held in June, Fernanda agreed. Leanne is looking for suggestions on the document below and which awards we would like to see handed out.

### **CCHS Student Recognition Program**

#### **Student Recognition**

Academic success and personal growth is at the core of CCHS's philosophy; therefore, the celebration of that success is very important. The school recognizes the achievement and effort of students throughout the year, in our classes, at school assemblies, and at the annual awards ceremony. CCHS attempts to recognize student achievement in many ways that are meaningful to students and gratifying to parents and guardians. We understand that celebrating success is a way to show what is important to our school.

#### **Honour Roll**

The Honour Roll serves to recognize outstanding achievement and to act as a source of motivation for students. After each reporting period, honour roll certificates will be handed out to students during assembly.

Honours – presented to students who achieve an overall average of 80-84.9%;

Honours with Distinction – presented to students with an overall average of 85-89.9%;

Honours with Great Distinction – presented to students with an overall average of 90% or higher.

#### **Achievement Awards**

In both Junior High and Senior High, a Certificate of Achievement in each individual subject is presented to a student who, through diligence and hard work, has attained the highest mark in a course throughout the semester or the school year.

#### **Citizenship Awards**

The CCHS Citizenship Awards are presented to a student in each grade who demonstrates the following qualities:

- Contributes to a positive school culture.
- Shows initiative and innovation, integrity and optimism.
- Sets a positive example for younger students.
- Is kind, helpful, polite, and a good friend to others.
- Helps develop a sense of community.

Students are nominated by staff members.

### **Mitchell Motivational Awards**

The Mitchell Motivational Awards recognize students who show the greatest amount of progress academically, socially, and emotionally. Teachers nominate students who they believe are suitable candidates for this recognition and a committee from the staff selects two to be recognized from the list of nominees.

### **Valedictorian**

The Valedictorian is the graduating student with the highest academic average calculated using the following criteria and will deliver an address during the graduation ceremony: English 30-1 combined with any four of the following: Mathematics 30-1, Biology 30, Social Studies 30-1, Chemistry 30, Physics 30, and Mathematics 31 (Calculus).

### **Scholarships**

The generosity of various individuals, community organizations and businesses has resulted in a significant scholarship program. A scholarship booklet may be obtained from the Learning Commons. Deadlines are listed and must be observed. Students should be aware of the Rutherford Scholarships which provide for honours standing in Grade 10, 11, and 12 respectively. Contact the Learning Commons Facilitator for further details. Please note that most scholarships require students to apply in writing and usually require a copy of one's post-secondary acceptance letter, transcripts, and letters of recommendation.

### **Current:**

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#### **Hawk Awards**

Hawk Awards are presented to high school students based on points earned through academic achievement, extra-curricular participation, and service to the school and community.

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Students are nominated by staff members and the winners receive

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2. **Hawk's Nest Update:** Fernanda said there was someone interested but had to back out because they couldn't front the initial cost for groceries. She has 2 people who are interested. Still looking into it. Leanne has someone interested in being apart of the Nutrition Program that could potentially work into the Hawk's Nest. John asked if we would be in favour of having a Sport's team volunteer to run the kitchen one day a week, as a fundraiser for their team? Parents of team members could coordinate. Leanne says we would still need a consistent coordinator. Having teams do it could be quite irregular.
3. **PAT Results:** Christina Richmond Math Grade 9- 2 didn't write there were 7 below 50% and 8 above 50%. The Mental Math Portion was very good. The Provincial Results won't be coming out until July. Cassi James Social Grade 9-there are 16 students, 1 did not write, 9 above 50%, 6 below 50%. Kim Watters LA Grade 9-Part A Written 14 wrote, 12 higher than 50%. Part B Reading 15 wrote, 7 higher than 50%. Dakota Mattson Science Grade 9- 13 wrote, 10 higher than 50%. Fernanda asked if each teacher used the students mark as part of their final grade? Christina answered that the marks were used but it was weighted differently for each student. Leanne said they can't really use the results to compare to until the full comprehensive package comes out in July. Hard to analyze which questions were wrong and right without the full comprehensive package.

#### **6. New Business:**

1. Option Classes-Fernanda would like to know how options are chosen for Junior High Students. Leanne said the Junior High students pick which options they would like and priority is given to Grade 9 students since the Media course is limited to 12 students. Fernanda said that more than 12 students wanted in that course, how were the ones chosen picked? Leanne said to talk to teachers specific to the options offered about how students were picked.

## 7. Board Report: Louise Schmitt

### **CCHS School Council Meeting March 2, 2022**

Highlights from the Board of Trustee meeting February 8, 2022

2022-2023 Calendar Approved: The Board sent the 2022-2023 draft calendar to stakeholders for their review and input. After much discussion the Board approved the calendar for the upcoming year. The calendar will be available for viewing on the Division website at <https://www.pallisersd.ab.ca/schools/school-calendar-information>. Schools will post their individual school calendars to their websites as soon as they are approved by administrators.

Technology Department Update: The Palliser School Division Technology Services Department is focused on providing students and staff with the tools needed to ensure high-quality learning environments. There is an ongoing focus on utilizing technology that promotes efficiencies and improves the engagement of all stakeholders. Palliser students have access to approximately 6,800 Chromebooks which is better than one computer for every two students. Every teacher and instructor has a Chromebook. Palliser student records have been uploaded into the Provincial Access to Student information (PASI) database. All staff records are being digitized and the business records are being stored digitally.

School Council Engagement Grants: Through the Alberta School Council Engagement Grant, each school council will receive \$500 to better support individual school councils and strengthen engagement with parents. Examples of parent engagement activities and projects that funds can be used for include: workshops for parents to increase capacity for school council members, information sessions on how parents can support student learning at home and at school, parent resources and workshops on important topics such as, mental health and well-being, cyber bullying, healthy living, etc., programs to support families including those of English language and of indigenous learners, parent resources and tools in multiple languages, events to engage parents on important local issues, parent engagement in promoting the value of arts, trainer or facilitator costs for professional development, and workshops or sessions associated with the above.

Coaldale School and Recreation Centre Update: Work continues on the new school and recreation centre in Coaldale.

Facebook <https://www.facebook.com/Ward-Bros-Construction-Ltd-858222884324018>

Instagram: [https://www.instagram.com/p/CY9\\_X\\_bP1bE/](https://www.instagram.com/p/CY9_X_bP1bE/)

Twitter: <https://twitter.com/WardBros1976/status/1484292930235817986/photo/1>

Highlights from the Board of Trustees meeting March 1, 2022

Satisfaction with Education in Alberta Surveys: Between February 25 and May 2022, Advanis Inc. has been contracted to conduct the annual satisfaction telephone/online surveys for the Ministry of Education to collect public and participant perceptions of Alberta's education system.

The surveys gather responses from a random sample of parents, the general public, high school students, teachers, principals, school board trustees, and employers of recent high school graduates. There are several purposes of the surveys including determining satisfaction with the overall quality of the education system, the education system meeting the needs of students, schools providing a safe, caring and inclusive environment for students and preparation of students for lifelong learning, employment and active citizenship.

National Sport School Olympic Athletes: Student athlete Ale Loutitt, a grade 12 student at the National Sports School in Calgary, made Canada and the district proud with her Bronze medal performance in the Mixed Team Ski Jumping event at the the Beijing 2022 Winter Olympics in February. As well, 22 former National Sport School students were also participants in these Winter Olympics.

Family School Liaison Counselling Program: In 2021, the Palliser School Division Family School Liaison Counselling Program team increased from nine to 18 members consisting of full-time and part-time counsellors, externally funded counsellors and practicum students. Increased support at each school has provided more consistent and meaningful mental health and wellness support to students and families including connections to community mental health/crisis resources and connections to the Making Connections Workers, providing a holistic approach to support. Moving forward, there will be continued emphasis on providing adequate staffing to meet the growing needs of staff and students along with continued emphasis on supporting Palliser Administration and educational staff to implement a trauma-informed approach in the classroom.

Human Resource Services Accountability Report: Human Resource Services completed approximately 6200 tasks from March 1, 2021 to February 28, 2022 including coordinating the allocation of approximately 554 FTE teachers, 465 FTE non-certified staff and allocation of support staff hours to schools for the 2021-22 school year. Human Resource Services plays a key role in bargaining with the Alberta Teachers' Association and CUPE Local 290. Human Resource Services will be losing two key team members at the conclusion of the 2021-2022 school year due to retirement. The team is dedicated to ensuring The Palliser School Division is able to provide an exceptional learning experience for all students, by making certain we have outstanding staff throughout the division and supporting them so they can serve our students.

**The next meeting of the Palliser Board of Trustees is Tuesday, April 12, 2022.**

**Any questions/concerns please contact Lorelei Bexte (403) 485-0823 or Louise Schmitt (403) 486-2133**

Fernanda asked how do we do the survey mentioned above? Random people are chosen, it is done by an independent company. Heather Jackson asked if it was the same as the Alberta Ed Survey? No it is not.

**8. Principal's Report:** Leanne Hellman

● **COVID Update:**

○ As of February 14th, students are no longer required to wear masks while at school. We strongly recommend that students continue to wear masks and practice social distancing in hallways and common areas, and we support students regardless of their choice to mask or not to mask.

- As of Tuesday, March 1st, staff are no longer required to mask while at school and cohorts are no longer required. Visitors are not required to mask. Volunteers and staff are not required to provide proof of vaccination.

- Families are still asked to keep their children home if they are unwell or are symptomatic, and students and staff who test positive will still need to isolate.

- **Draft Calendar:**

- The Division calendar for next year has been approved. We are now in the process of setting our bell schedule to meet the required number of instructional hours for each grade and will be adding some non-instructional days for our Grade 7 and 8 students.

- **Teacher Wish Lists:**

- I have added submissions to the teacher wish list folder for your consideration.

- **Assurance Reporting Process:**

- We are administering the student and teacher surveys over the course of the next two weeks. As discussed last year, we have all students in the school completing the survey rather than just the students in Grades 7 & 10.

- Parent surveys were mailed out last week. Please encourage parents and guardians of students in Grades 7 & 10 to complete the surveys - the more information we have, the better our data and the more we can focus our improvement initiatives.

- **Other Updates:**

Important Dates:

- **March 2 School Council Meeting**

- **March 13 Daylight Savings Time**

- **March 15 Staff Meeting (maybe?)**

- **March 14-18 Substitute Appreciation Week**

- **March 15 Grad Parent Meeting**

- **March 18 Division-Wide PD Day**

- **March 21 World Down's Syndrome Day**

- **March 21 Junior High Collaborative Day - No School for Grades 7 & 8** ● **April 1 Junior High Collaborative Day**

- **April 4 Staff Meeting**

- **April 6 School Council Meeting**

- **April 7 Green Shirt Day**

- **April 14 Progress Reports Sent Home**

- **April 15-23 Spring Break**

- **April 26 & 27 Parent/Teacher Interviews**

**9. Teacher's Report:** Jade Oldfield-Jade went as a chaperone on the school ski trip and said it was wonderful to see the kids be kids again. It was a great experience. February 17 was Pink Shirt Day. Teacher's Convention was February 24-25, there were a lot of great sessions. Hoping to see more field trips in the future. Grade 7 & 8 students have chosen their band instruments.

**10. Sport Council Report:** John Seaman-The Advisory and Council Meeting guidelines are still being done. There are big numbers in Junior High Rugby and average numbers in Senior High. The school is opening up invitations to other schools who don't have a rugby program. There will be a Junior High County Track Meet this year.

**11. Next Meeting Date:** Wednesday April 6<sup>th</sup> at 5:30pm

**12. Adjournment:** 6:23pm

## Friends of CCHS Meeting Agenda

### March 2, 2022 after CCHS School Council Meeting

1. **Call to Order:** 6:23pm
2. **Attendance:** Amber Puzey, Amber Rhodes, Carmen Pelletier, John Seaman, Dakota Mattson, Donna Bertschy, Fernanda Eisler, Jade Oldfield, Leanne Hellman, Lorelei Bexte, Louise Schmitt, Sue MacDonald, Heather Jackson, Don Monts, Christina Richmond, Cassi James, Kim Watters.
3. **Approval of Minutes:** Amber Puzey moved that the minutes be adopted as circulated (with corrections, if needed). Carmen Pelletier seconded.
4. **Additions to the Agenda:** No additions
5. **Correspondence:** Amber Puzey will send thank you card to P&H thanking them for the pancake mix and telling them how the pancake breakfast went.
6. **Treasurer's Report:** Geri Budd, read by Fernanda

#### **Friends of CCHS Treasurers Report**

##### **March 2, 2022**

Due to the bank statement not being available the ending balance for Jan 31, 2022 was incorrect so it needs to be fixed. (There was a check not cashed and one cashed that made it different).  
January 31, 2022 Ending balance was \$8682.69

##### Friends of CCHS Spirit Account

As of Feb 28, 2022 Ending balance is \$8,682.69

##### Broken down

\* \$2776.46 that is Undesignated Funds

\*\$5357.11 that is for the Independent Caring Fund

\*\$549.12 that is for the Fruit Program

##### GIC

\*\$15000 in the ATB GIC under Undesignated Funds

(Not able till March 19, 2022)

Casino \$ available from Sports Council for 2022

\*\$2916.80

##### Citizenship Awards

5 out of the 6 checks have been cashed. One more student left to cash their check.

##### Pancake Breakfast

Cost \$296.32

##### Miscellaneous Deposit

-there was a miscellaneous deposit of \$500 deposited from Palliser that I'm not sure what its for

##### GIC's

All set up and ready to go

Called ATB and they are set up ready to be renewed March 19, 2022-March 19, 2023

\$5000.00 in Amplified GIC Redeemable Locked in for 1 year

\$5000.00 Amplified Business GIC (Cashable GIC without penalty)

\$5000.00 Amplified Business GIC (Cashable GIC without penalty)

The interest earned will go into the Friends of CCHS Spirit Account

Will find out the interest rate when they get locked in.



Email Address for E-Transfers

FriendsofCCHS2021@gmail.com

Move my Report as read

Geri Budd

**7. Old Business:**

1. CRC camera update: Don Monts said the minimal quote is \$2898.50 that is using a TDL system, Cannon Camera, laptop mic and labour to install. The high end quote is \$20,386 that is mounted on the wall. Hard to justify as what we have has been working. Table until next meeting.
2. Teacher wish list discussion-would like more chromebooks for English Department. More Microscopes for Science Department and more art supplies for the Art Department. Louise asked how much money do we have to spend? Fernanda answered with there is about \$9000 give or take from the Casino account. But counters with how much do we want to keep as a nest egg? Will put on the agenda for the next months meeting. Everyone come back with ideas. Heather said we should say to the teachers here is what you can spend, buy what is priority. Fernanda would like the council to decide what the money will buy, makes the best impact. But we need to try and decide collectively what should be kept as a nest egg. John asked how does this society want to support the school?
3. Pancake breakfast went really well. Fernanda organized and coordinated volunteers. They fed a few less than last time there were 170 plates used. Leanne commented that it was really good. Lorelei said David said it went really well.

**8. New Business:**

1. The Secretary and Treasurer position will need to be filled for next year as Amber and Geri's daughters are graduating and they will have no children in the school.
2. Foosball table donation from Brad and Amber Rhodes. Brad can help deliver it later in the week. Leanne is very grateful for the donation!
3. There is a donation from the Grad Class of 2020-a lump sum donation to the sign out front of the school. Will bring up at next meeting.
4. Band Program has requested funds from the Parent Council. Mrs. Newberry would like to take the Grade 7 & 8 students to SABC March 28<sup>th</sup> all day to be able to work with specialized clinicians. Milo and Arrowwood schools would also go. The cost for our school, the bus and driver, food and snacks and clinicians will cost \$1584 as well as Mrs. Newberry's sub costs. After the students have gone to specific clinicians all three schools will get together and perform. It will be recorded and presented at the High River Music Festival. As of now the school is paying the entire portion because they don't want to see the students pay. Heather Jackson asked if we could meet the school halfway? Donna Bertschy agreed and said we are here to support the all the kids. Fernanda said we have \$2700 in undesignated funds that could be used. Donna moves we donate \$500 toward the Band trip. Amber Rhodes seconded. Motion was carried.

**9. Next Meeting Date:** April 6<sup>th</sup>, 2022 after the Parent Council Meeting

**10. Adjournment:** 7:03pm