

# CCHS School Council Meeting Minutes

Jan. 11, 2023 at 5:30 p.m.

1. **Call to Order-Fernanda Eisler 5:35pm**
2. **Attendance-Amber Rhodes, Fernanda Eisler, Louise Schmidt, John Seaman, Christina Richmond, David Bexte, Leanne Hellman, Tom Hamer- Deputy Superintendent of Learning Services, Marla Loyva-online**
3. **Approval of Minutes-Amber Rhodes**
4. **Additions to the Agenda-**
5. **Old Business**
  1. Lions Christmas dinner for CCHS update-good feedback.Send Lions a thank you card from parent council
  2. Meeting of the school councils update-next meeting Jan. 19
  3. What type of award was given to Angie Seaman?-Zone award of merit for a body of work for dedication to the school, Mark Derbyshire award of merit. Received a plaque. Will there be any recognition at the school? First time it's a multi generational award. (John and Angie Seaman) Talk to Advocate.
6. **New Business**
  - 5.1
  - 5.2
  - 5.3
  - 5.4
7. **Board Report-**

**Early Learning Education:** Palliser School Division's Early Learning Programs provide quality, caring, supportive, and play-based educational opportunities. There are 226 Early Learning Students registered for the 2022-2023 school year, higher than projected. As a dedicated group of committed individuals, the Early Learning Team, made up of Early Learning Educators, Learning Support Teachers, school administration, and multidisciplinary teams, is dedicated to serving children. The team faces current challenges posed by the increased number of students who need support, especially with speech and language. This school year, professional development opportunities provided for Early Learning Educators, Learning Support Teachers, and Educational Assistants are focused on early literacy and numeracy acquisition and in the new year, a professional development session on Autism Spectrum Disorder will be available to the Early Learning Team and division staff.

**Facility Services:** Facility Services works to ensure a safe, efficient, organized, clean and comfortable environment where Palliser students can achieve their academic potential and staff can maximize their teaching efforts. Several projects completed throughout the division in the past year include the installation of Voice over Internet Protocol (VoIP) phone infrastructure, the installation of security cameras, upgrades to boiler systems, and concrete work for accessibility and improved safety. Schools use the Asset Planner system to submit service requests, allowing Facilities to efficiently track and prioritize requests, and ensuring the safety of students and staff at all times. The construction of the new Coaldale school is on schedule and notable progress has been made to the exterior. Interior walls are being erected, and electrical and mechanical rough-ins are in progress. The school is scheduled to open in the fall of 2024.

**International Student Program:** There is a renewed interest in the International Student program following the pandemic. The demand has been great and the division has entered into a shared responsibility agreement with Prairie Rose School Division and Black Gold School Division. There has been significant growth in applications from several European, Asian, and South American countries. There are currently 12 schools hosting 144 students from 13 countries. A part-time homestay coordinator and an activity coordinator have been hired, with both positions being great additions to the ever-growing program. The application and registration process has already begun for the 2023-2024 school year and indications are that registrations will surpass pre-pandemic levels. Reciprocal exchange opportunities have been created for students from Chile and Japan and a reciprocal opportunity with Spain is underway. There is increased interest in international students attending the Palliser schools in Calgary and work with the societies is continuing

Board Highlights January 10, 2023

**Palliser School Division Transportation:** The Palliser Student Transportation Department operates and maintains a safe, economical and efficient system in accordance with provincial acts and regulations, Board policies, and Division administrative procedures. Palliser owns a fleet of 81 buses and operates 56 routes transporting 1,800 students daily and traveling over 1.9 million kilometers annually. Excellent service is provided by professional drivers, who complete “S” endorsement training and maintain first aid training, licensing, and re-training requirements. Routes are developed using Versatrans routing software and all units are outfitted with GPS and cameras. The department operates two repair facilities, one in Lethbridge and one in Vulcan, staffed by four full-time mechanics. The fleet is diligently maintained in compliance with safety requirements mandated by the province and is inspected by Commercial Vehicle Enforcement. The “Think of Us on the Bus” public awareness campaign, in partnership with local law enforcement, continues to improve school bus safety for students, drivers, and the motoring public at large. Student assemblies across the division promote bus safety to all students. In 2021-2022, revenue from field trips are similar to previous years. The 2022-23 Quarter One revenues and expenses indicate that the department is in line with the budget.

**Occupational Health and Safety Report:** Palliser School Division is committed to providing students with safe and caring learning environments and is committed to the health and safety of all students and staff. Safety is a foundational requirement to ensure students can learn. Occupational Health and Safety (OH&S) and Facilities collaborate to ensure compliance with safety requirements and codes. The Occupational Health and Safety Coordinator performs site inspections and works closely with the Facilities department to ensure corrective actions are completed in a timely manner and that education continues for employees. The division uses Public School Works for safety training and all division employees complete mandatory safety modules each year. Safety is everyone’s responsibility and OH&S follows up immediately on any reported safety issues. The OH&S Safety Coordinator works closely with the insurance provider to arrange site inspections and follow-ups.

**Annual Education Results Report:** School authority planning and results reporting is a continuous improvement cycle. Alberta’s Assurance Framework is about building public trust and confidence that the education system is meeting the needs of students and enabling their success. School authorities develop education plans that identify priorities, outcomes, measures, and strategies to improve in key areas. The Annual Education Results Report (AERR) provides the results achieved from implementing the plan. In the 2021-2022 Palliser AERR, the three Palliser goals of wellness, numeracy, and literacy are presented within the five assurance domains of Student Growth and Achievement, Teaching

and Leading, Learning Supports, Governance, and Local and Societal Context. The Board of Trustees has approved the AERR and the report is available on the district website.

The next Board Meeting is February 14, 2023

Please contact Louise Schmidt or Lorelei Bexte should you have any questions or concerns.

Lorelei or Louise-How can we improve parent engagement in polls, have an alumni come back and talk about student exchange to encourage more people wanting to participate

## **8. Principal Report-**

### **● Christmas Hampers**

○ Our Christmas hampers were a great success this year. We supported 6 families. ■ *Thank you so much for everything! I can't express enough how grateful I am for everyone involved! Because of you all I can provide my kids with a great Christmas thanks from the bottom of my heart!*

■ *I just want to say a huge thank you again. You made us cry this morning - everything was so thoughtful and the girls are gonna be so happy Christmas morning. I can't tell you enough how much I appreciate this.*

○ Thank you to everyone involved!

### **● Edsmbli**

○ The Edsby report card is ready and will be used for the reporting period ending January 30th. A note will be sent out to parents with instructions on how to access the report card in Edsby and when it will be released.

○ The report cards are looking really good. We are able to select templates to report what is needed. For example, for CTS classes we can report attendance only for the master classes and can choose a different template to report marks and comments for each of the individual modules.

○ Almost all of our families are connected to the Edsby app and are using it to report absences and keep up-to-date with their student's progress.

### **● Nutrition Program**

○ We have had volunteers from two local churches help with our nutrition program. Ladies from the United Church come on Mondays and ladies from the Church of Christ come on Wednesdays. They prepare two days worth of lunches.

- We will be using some nutrition funds to purchase snacks for exams.

### ● CCHS Vision & Mission Statements

- Staff have begun revisiting our school vision and mission statements.
- **Vision:** (A look forward to our ideal state - if we achieve our goals, what will the future look like?)  
*County Central High School is committed to fostering well-rounded, educated citizens of tomorrow.*
- **Mission:** (A concise statement explaining the existence of the school - why are we here? What is our purpose?) *The mission of County Central High School is to inspire learning and growth for Grade 7-12 students in a positive environment.*
- Staff have been identifying our personal and school-based values and reviewing examples of vision and mission statements. We hope to engage with a similar process at the next School Council meeting in February.

### Other Updates:

- Mr. Gill has accepted a contract extension to stay with us until the end of the year. ○ We will be posting for Mrs. James' position at the beginning of February - her maternity leave is scheduled to begin April 1st.

### Important Dates:

- January 12th ELA 30-1 Diploma (Part A)
- January 13th Social 30-2 Diploma (Part A)
- January 13th & 14th Junior High Basketball Tournament
- January 17th Admin Council Meeting
- January 17th ATA Local Meeting
- January 19th Math 30-1 Diploma
- January 20th ELA 30-1 Diploma (Part B)
- January 23rd Social 30-2 Diploma (Part B)
- January 23rd Science 9 PAT
- January 23rd TEAM Meeting (focusing on transitions for Semester II) ● January 24th Social 9 PAT
- January 25th Chemistry 30 Diploma
- January 25th-27th Junior High Days - No School for Grade 7 & 8 ● January 28th Bell Let's Talk Day
- January 30th Site-Based PD Day
- January 30th Marks Due

- January 31st First Day of Semester II
- January 31st LST Meeting
- February 3rd & 4th Junior High Basketball Tournament
- February 6th Staff Meeting
- February 10th & 11th Senior High Basketball Tournament
- February 14th Valentine's Day
- February 20th Family Day
- February 21st & 22nd No School
- February 23rd & 24th Teachers' Convention
- February 27th Pink Shirt Day

Leanne 6 christmas hampers were received. February agenda, should we update our vision and mission statements?

**9. Teachers Report-**

Fcss support for raising teens/tweens. Would school council want to sponsor Christina's math game she's planning to run the monthly puzzle, end of May beginning of June math fair

**10. Sport Council Report-** John-Angie's weekly bulletin put out in the weekly announcements, next sports council meeting the end of January, last Monday(PD day-may need to be rescheduled)

**11. Next meeting date – Feb. 1 @5:30pm**

**12. Adjournment -6:38pm**

## **Friends of CCHS Meeting Minutes**

**Jan. 11, 2023 after CCHS School Council Meeting**

- 1. Call to Order 6:38pm**
- 2. Attendance-as above minus Christina Richmond**
- 3. Approval of Minutes-Amber Rhodes moves, David Bexte approves**
- 4. Additions to the Agenda-Send christmas care people thank you cards**
- 5. Correspondence-** Send thank you notes to the sponsors of the christmas care initiative? Wendy Miller donated a rug. (check if its OHS approved)
- 6. Treasurer's Report-** Amy moves her to be report to be accepted as read, 2nd by David Bexte
- 7. Old Business**

**6.1** Christmas Care packages update-Fernanda/ Leanne

**6.2** Pancake mix order update-Fernanda

**6.3** Dec. 23 breakfast update-David Bexte moves that we pick up the tab for xmas breakfast,Amber Rhodes will 2nd

**6.4** CTS labs/Staff wishlist investment-motion to spend up to \$8389.53tx discretionary to help with bottlenecks as soon as possible.Look at additional funding in February's next meeting. Hope to get funding from the Superintendent. Amber Rhodes, 2nd by David Bexte , voted yes by Amy Montgomery. Motion carried. Let Mr. Styles know, then send it to OHS to approve. Amber Rhodes, David Bexte to 2nd. Motion carried to motion up to \$2300 out of casino account , the remaining balance out of the GIC accounts

**6.5**

**6.6**

### **6. New Business**

**6.1** Do we want to do a semester turn around breakfast? David Bexte to move we do a breakfast, Amber Rhodes to 2nd motion. Feb 10th?

**6.2**

**6.3**

**7. Next meeting date – Same as Parent Council Meeting**

**8. Adjournment 7:44pm**